



HRAPA
Breakfast Meeting
August 12, 2010

Registration and Breakfast

Registration	7:30 a.m. – 8:00 a.m.
Breakfast	7:45 a.m. – 8:15 a.m.
Business Meeting	8:00 a.m. – 8:30 a.m.

Melinee Cody - President

- Welcome
 - Acknowledged a new Member – Stacia Hogge, Riverside Health Systems
 - A sticker was issued by Norfolk International Airport at the meeting to place on parking ticket for validation.
 - HRAPA Financials and Minutes are on the Members only page on website. Contact Jackie Kronstain (Membership) for password.

Joyce Thompson – Treasurer

- Treasurer Report- The balance of Check/Saving account as of July 2010, \$5,654.49
- Treasurer's Report will be placed on HRAPA membership website along with the Minutes for members view.
- CPP/FPC Study Group
 - Cancelled (not enough participants for summer session)
 - If enough participants may have session in February 2011
 - Presented flowers to Melanie Kelly for her CPP certification

Joanne Carr (absent) - Community Service

- June 26, 2010 – Food Bank of Southeastern, VA
 - 4 members volunteered their time in distribution and sorting food
- August 12th meeting (School Drive) Marshall Elementary School, Newport News
 - Thanked members for participation
 - We will be collecting more school supplies at our September 9th meeting. School Supply donation- September 10th which is the 2nd week in September.
 - School supply drawing - winner Mae Saunders

Sam Brigman - National Payroll Week

- NPW – September 9, 2010
 - Will invite Bosses
- VSPC
 - October 14th and 15th, Portsmouth, VA
 - Early Bird deadline-August 20th cost \$225 after deadline cost will be \$275

Kitty Baker (absent) - Newsletter

- HRAPA Newsletter-if anybody would like to submit any articles to share please send them to Kitty
 - Articles due September 10th for September 17th distribution date

Cynthia Johndrow-Introduction of Speaker - 8:30 a.m. – 9:30 a.m.

Reshaud Anthony – Payroll System Selection and Implementation

Break/Door Prize - 9:30 a.m. – 9:45 a.m.

Melinee Cody – President

- Education Scholarship
 - No application received
 - Hope to be a better participation next year

Team Event -

What Payroll Tune is it? Melinee had attendees break up in 4 groups, Rock-n-Roll, Country, Jazz and Classical & Hip-Hop. The groups were given a word related to payroll. Each group was challenged to produce a song in their music category and must include the payroll word that was given to them and sing it to the group. It was a hoot and we may have a record deal in the coming future

Cynthia Johndrow-Introduction of Speaker - 9:45 a.m. – 10:45 a.m.

Michelle Wright, CPP – Internal Payroll Control

Raffle:

(1) HRAPA 2010 Meeting Registration – Winner Terrie Weston

Next Meeting Items:

- September 9, 2010
- NPW celebration
- Meeting Topics:
 - How to Avoid Common Payroll Mistakes & Certify Your Payroll
 - W-2 & Reconciliation

Quote

“How far you go in life depends on you being tender with the young, compassionate with the aged, sympathetic with the striving, and tolerant of the weak and the strong. Because someday in life you will have been all of these.”

—George Washington, Carver—